

The Corporation of the Municipality of Callander Summer Student Employment Opportunity

Callander Museum & Gallery Assistant Curator (1 Position)

Primary duties will include assisting the museum curator in the daily running of the museum including leading tours, conducting research, working with the collection and exhibits, and providing support during events. Adaptation to online tours and events may be relevant. Secondary duties will include assisting with the Artifact Re-Organization and Inventory Project which will involve the candidate assessing various artifacts in the museum collection. Knowledge of local history and a passion for education, heritage, and culture is considered an asset. Must be enrolled in a related post-secondary field (museum, arts, culture or tourism studies, education, event planning or management, and/or business).

Basic computer skills and an ability to use the Internet and Microsoft Office is required; additional graphic design skills are an asset. Outgoing, with strong communication, interpersonal and organizational skills with an ability to be creative, solve problems, and work independently and as part of a team is essential.

Applicants must be registered in the YCW on-line candidate inventory at www.youngcanadaworks.ca. Applicants must also have been a full-time student in the semester preceding and intend to return to full time studies in September 2026.

Preference will be given to those who have a background or experience in the required areas.

Duration of position will range from 12 to 16 weeks (May through August) with employment commencing May 5th.

Wage: \$17.20/hour plus Vacation Pay

Hours of Work: Tuesday to Saturday 9:00am to 5:00pm

Interested persons are invited to forward a resume and covering letter by 4:30 p.m. Wednesday April 15, 2026 by e-mail to humanresources@callander.ca with the subject line "Attention: Museum Summer Job" or by mail to:

Human Resources Department
The Corporation of the Municipality of Callander
PO Box 100, 280 Main Street North
Callander, ON P0H 1H0

While we appreciate the interest of all applicants, only those selected for an interview will be contacted.

The Municipality of Callander is dedicated to maintaining a fair and equitable work environment and welcomes submissions from all qualified applicants. Information received relating to accommodation needs of applicants will be addressed confidentially. Personal information submitted will be used for the purpose of determining suitability for this position only in accordance with The Municipal Freedom of Information and Protection of Privacy Act.